Committee for a Sustainable Emerald Coast

OVERALL DRAFT WORKPLAN

June, 2006—December, 2007

OVERALL GOAL: To reach consensus with the Committee on a final report and recommendations to those in the region, the Florida legislature and Governor by December, 2007.

GENERAL STEPS IN PROPOSED DELIBERATION WORKPLAN

1. Initial Agenda Setting - Key Issues/Questions & Information on Emerald Coast Issues and Initiatives
2. Briefings, Review and Discussion of Sustainable Emerald Coast Topic Areas/Issues
3. Development of Proposals Addressing Issues through member drafting groups/sub-committees
4. Review, consensus ranking and redrafting of proposed recommendations
5. Final Amendatory Process on a single text of a final report with recommendations
7. Prepare final report for delivery to the Governor by January 1, 2008

PHASE 1: ORGANIZATIONAL

June, 2006
- Executive Order 06-158 issued (June 28, 2006)
- DCA Technical Assistance Contract for staffing and facilitation executed (June 30, 2006)
- Governor appoints Committee members (August, 2006)

1. September 14, 2006 1st Meeting- Organizational Session 1 day
   - Review of Executive Order charge,
   - Review and refine mission, roles, principles for working together and process guidelines
   - Briefings on Emerald Coast regional studies, initiatives and practices
   - Strategic visioning exercise to create a goal structure for the Committee consistent with the Executive Order.
   - Review an overall work-plan and schedule- agree on schedule for meetings in 2006.

2. October 2006, 2nd Meeting (1 1/2 days)
   - Complete review and adopt mission, roles and principles for working together, and process guidelines
   - Briefings on Emerald Coast regional studies, initiatives and practices
• Receive information/briefings and public input on a work-plan issue policy area(s)
• Convene member drafting groups with technical advisors for issue policy areas to begin drafting assumptions and principles
• Receive and discuss initial drafting group reports
• Consider assignments to technical advisors to assist Committee and its drafting groups

PHASE 2: EDUCATION AND INITIAL DEVELOPMENT OF RECOMMENDATIONS
(September, 2006 – June, 2007, 8 Meetings, April, 2006 Round of 4 Public Workshops)

3. November, 2006 3rd Meeting
• Receive information/briefings and public input on two work-plan issue areas
• Convene member drafting groups with technical advisors for issue policy areas on day 2 to draft assumptions and principles
• Receive and discuss drafting group reports on day 2
• Consider assignments to technical advisors to assist Committee and its drafting groups

4. December, 2006 4th Meeting 1 1/2 days
• Receive additional information/briefings
• Convene member drafting groups with technical advisors for issue policy areas on day 1 to draft initial recommendations
• Receive and discuss drafting group reports on day 2
• Consider assignments to technical advisors to assist Committee and its drafting groups
• Receive public comment.

5. January, 2007, 5th Meeting 1 1/2 days
• Receive additional information/briefings
• Drafting groups refine and/or develop new draft recommendations

Potential Interim Drafting Group Meeting(s)

6. February, 2007, 6th Meeting 1 1/2 days
• Receive additional information/briefings
• Drafting groups refine and/or develop new draft recommendations

Potential Interim Drafting Group Meeting(s)

7. March, 2007, 7th Meeting – 1 1/2 days
• Receive any additional information briefings
• Review, rank discuss and refine draft recommendations from at least 2 drafting groups
• Drafting groups meet to refine recommendations

Potential Interim Drafting Group Meeting(s)
April, 2006

Public Workshops in each of the four counties on the Committee’s Draft guiding principles, issues and initial strategies.
8. May, 2007, 8th Meeting 1 ½ days
- Review results and input from public workshops
- Receive any additional information briefings
- Review, rank discuss and refine draft recommendations from at least 2 drafting groups
- Drafting groups meet to refine recommendations

PHASE 3: CONSENSUS BUILDING AND FINAL REPORT ADOPTION
(July-December, 2007, 4 Meetings, Round of 5 Public Workshops)

9. June, 2007, 9th Meeting 1 ½ days
- Review, rank discuss and refine draft recommendations from at least 2 drafting groups
- Drafting groups meet to refine recommendations

Potential Interim Drafting Group Meeting(s)

10. July, 2007 1 1/2 days 10th Meeting
- Review, rank discuss and refine draft recommendations from at least 2 drafting groups
- Drafting groups meet to refine recommendations
- Review workshop draft outline.

Potential Interim Drafting Group Meeting(s)

11. September, 2007 1 1/2 days 11th Meeting
- Review, rank discuss and refine draft recommendations from at least 2 committees
- Committees meet to refine recommendations
- Agree on workshop draft final report

October, 2007

Public Workshops in each of the four counties on the Committee Draft principles, strategies and recommendations

12. November, 2007, 12th Meeting 1 ½ days
- Review public workshop input
- Drafting groups refine draft final reports
- Review and rank all draft recommendations and agree on an “amendatory” final report text

Amendatory draft circulated
Member amendments deadline established
Circulation of all proposed amendments prior to meeting

13. December, 2007 13th Meeting 1 ½ days
- Review of any Member amendments to the draft final report and adoption of the final report to the as amended.
- Forward final report to the Governor by January 1, 2008.