1. Verify the submission and completeness of product approval application form.

2. Verify the method of demonstrating compliance is from an entity approved by the Florida Building Commission.

3. Verify submission of the evaluator’s certification of independence. Note: Evaluator may be a test lab, certification agency, evaluation entity or Florida Registered Architect or Florida Professional Engineer which produced the test report, certification listing or evaluation report required by Rule 9B-72.040(5).

4. Verify the method of demonstrating compliance is current and has not been suspended, recalled or revoked.

5. Verify the product has not been recalled or revoked by the Florida Building Commission.

6. Verify the Code sections and reference standards for which the evaluation demonstrates compliance.

7. Verify the method of demonstrating compliance indicates any limitations on the use of the product, as intended.

8. Verify manufacturer’s installation instructions are provided, if required.

9. Verify that a quality assurance program audited by a Florida Building Commission approved third party quality assurance agency is in place.